

WEARMOUTH ARCHERS CONSTITUTION 2018

1 Name

The Club will be called Wearmouth Archers and will be affiliated to Archery GB, DNAA and NCAS.

2 Aims and objectives

The aims and objectives of the Club will be:

- To offer coaching and participation opportunities in archery.
- To promote the Club within the local community and archery.
- To ensure a duty of care to all members of the Club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.
- To encourage both competitive archery and archery for leisure amongst all sections of the community.

3 Membership

Membership of Wearmouth Archers shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of archery. The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

New membership applications will be vetted within 14 days of receiving the application for membership, then either granted or refused after consideration by the committee and other members.

Membership should consist of officers and members of the Club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the Club adopted.

Members will be enrolled in one of the following categories:

- Full Senior Member - 18 years and older.
- Full Junior Member - 10 to 17 years of age (8 to 17 if a relative of a Full Senior Member).
- Full 2nd Claim Member (same fees as above)
- Life Member.

Concessions apply to all Senior Members aged 18 to 24 and all disabled Full Senior or Full Junior members that qualify for Archery GBs disability affiliation fee.

4 Membership fees

Membership fees will be set annually and agreed by the Club Executive Committee or determined at the Annual General Meeting. Fees will be paid annually on 1st October. Both club and affiliation fees will be collected by the 30th September to allow the Treasurer time to process ready for payment to AGB, DNAA and NCAS.

A Junior member will be deemed to be a Full member if they have reached the age of 18 when fees are due on 1st October.

5 Officers of the Club

The officers will be:

- Chair

- Secretary
- Treasurer
- Welfare Officer
- Records Officer

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

6 Committee

The Club will be managed through the Club Executive Committee consisting of: Chair, Secretary, Treasurer, Welfare Officer, and Records officer. Only these posts will have the right to vote at meetings of the Club Executive Committee.

The Club Executive Committee will be convened by the Secretary of the Club and held no less than 4 times per year. The quorum required for the business to be agreed at Club Executive Committee meetings will be 3. The Club Executive Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organization of the club.

The Club Executive Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Club Executive Committee as necessary to fulfil its business.

The Club Executive Committee will be responsible for disciplinary hearings of members who infringe the Club rules, regulations or constitution. The Club Executive Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All Club monies will be banked in an account held in the name of the Club. The Club Treasurer will be responsible for the finances of the Club. The financial year of the Club will end on October 31st.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds should hold the signatures of the Treasurer plus up to two other officers.

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Club Executive Committee and a statement of the audited accounts.

Nominations for officers of the Club Executive Committee will be sent to the Secretary prior to the AGM. Elections of officers are to take place at the AGM. All members have the right to vote at the AGM. The quorum for AGMs will be 25%.

The Club Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Sports Equity

(a) Wearmouth Archers are committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognizing inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

(b) Wearmouth Archers respect the rights, dignity, and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

(c) Wearmouth Archers are committed to everyone having the right to enjoy their sport in an environment free from the threat of intimidation, harassment, and abuse.

(d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

(e) Wearmouth Archers will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

10 Discipline and appeals

All disciplinary, child protection and poor practice concerns should follow the Archery GB Case Club Executive Referral Panel guidelines which are available under Governance from the Archery GB website.

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children, young people, and vulnerable adults will be recorded and responded to swiftly and appropriately in accordance with the Archery GB Policy for Safeguarding Children, Young People, and Vulnerable Adults. The Club Child Protection Officer is the lead contact for all Club members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be submitted in writing to the Club Secretary.

The Club Executive Committee will meet to hear complaints within 21 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership from the club.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Club Secretary following disciplinary action being announced. In the event of an appeal against the decision of the Committee, the Chairman of the County Committee shall be requested to appoint an Appeal Panel of three independent individuals. No member of the Club Committee may sit on this panel.

11 Non-Liability

Wearmouth Archers shall not be held responsible to members for any loss, injury or damage, to them or to their property whether by negligence or accident. Full Junior members must be accompanied by a responsible adult and Full Senior member at all times.

12 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the Association/Club that remain will become the property of the current membership.

13 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

14 Declaration

Wearmouth Archers hereby adopt and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:



DATE: 02/09/2018

Name: Susan Harvey

Club Chair

SIGNED:



DATE: 28/08/2018

Name: Alan Dunnighan

Secretary